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## LPAC Meeting Minutes on the project

***“Enhancing adaptive capacities of coastal communities, especially women, to cope with climate change induced salinity”.***

**25 October 2018**

**Venue:** Village Well Conference Room, 19th Floor, IDB Bhaban, Begum Rokeya Sarani, Dhaka 1207

**Chair:** Sudipto Mukerjee (Country Director, UNDP Bangladesh)

**Presenter:** A.K.M. Mamunur Rashid (Climate Change Specialist, UNDP Bangladesh)

**Meeting Participants:** Mr. Sudipto Mukerjee (Country Director, UNDP), Mr S. M Shakil Akhter (Deputy Chief Planning, Ministry of Women and Children Affairs), Mr Nur Ahmed (Deputy Secretary, Economic Relations Division), Mr. Mohammad Sayeed-Ur-Rahman (Deputy Secretary, LGD), Mr. Faisal Ahmed (Deputy Chief, SEID, Planning Commission), MD. Saifur Rahman (Superintending Engineer, GWC, DPHE), Mr. Bidhan Chandra Dey (Superintending Engineer, DPHE), Mohammad Al-Amin (Executive Engineer, DPHE), Dr. Saleemul Huq (Director, International Centre for Climate Change & Development (ICCCAD), Md Khairul Islam (Country Director, Water Aid), Ms. Israt Shabnam (Manager, Practical Action Consulting), Ms. Hasin Jahan (Country Director Practical Action), Mr. Rakib Ahsan (Country Director, EDM), Mr. Anik Asad (Country Director HEKS), Mr. Khurshid Alam (Assistant Country Director, UNDP), Ms. Shaila Khan (Assistant Country Director, UNDP), Mr. A. K. M Mamunur Rashid (Climate Change Specialist, UNDP), Mr. Sk. Munir Hossain (Head of Finance & Finance Analyst, UNDP), Mr. Arif Abdullah Khan (Programme Specialist, UNDP), Mr. Mohammad Rezaul Haque (Programme Associate, UNDP), Ms Nuzhat Imam ( Programme Officer, UNDP), Ms Sohara Sohara Mehroze (Programme Associate, UNDP).

### Meeting Minutes:

1. Welcome remarks were made by the Chair, Mr. Sudipto Mukerjee, the Country Director UNDP. He thanked everyone present for making time to come to the Local Project Appraisal Committee (LPAC)

meeting. He specifically thanked the National Designated Authority (NDA), and the Honorable Minister and Secretary of Ministry of Women and Children Affairs (MOWCA), and the Department of Public Health Engineering (DPHE). Further, he also thanked NGOs Practical Action, ICCCAD, Water Aid for their cooperation. The project is the first of its kind dedicated to women's adaptation to climate change, he said. He mentioned that the purpose of the meeting is to endorse the project document for the next stage of approval i.e. government approval.

The Chair outlined the meeting objectives:

- Present Project Document;
- Facilitate dialogue and collect feedback on the project;
- Endorsement of Project Document.

The Chair then explained briefly about the expected outcomes of the project and handed over to Mr. A.K. M. Mamunur Rashid for presenting the project.

## 2. Presentation of the Project Document by A.K.M. Mamunur Rashid (UNDP):

Started with giving an overview, the Mr. Rashid said that UNDP submitted the proposal in 2016 October Board Meeting of GCF, where one of the key feedbacks on the proposal was that the issue of 'additionality' was not clearly articulated, especially the climate change attribution for the livelihoods component; and rationale/linkages for livelihoods and drinking water interventions. In response to these observations, evidence for intensification of cyclones/increasing sea level rise (SLR) has been provided along with impact pathways through saltwater intrusion into freshwater resources used for agricultural livelihoods and drinking water. The project promotes synergistic co-benefits of livelihoods and drinking water security for the communities affected by climate change induced salinity on their freshwater resources. Based on the feedback of GCF, the direct cash transfer component targeted to livelihood promotion was removed with alternative approach of hands on capacity building support through NGOs for climate change livelihood options. Co-financing has been also increased to address non-climate drivers to livelihood support and to focus on value chain development investments, he mentioned. The presenter also mentioned that MoWCA will continue as the Implementing partner of the project i.e. coordination, monitoring, reporting to UNDP. There was also a suggestion of GCF to include DPHE directly, so they have been included as the executing agency for the water component. The proposal has been re-designed based on site-specific assessments undertaken to revise the design including consultations through HH surveys, Participatory Rapid Appraisal process, Focus Group Discussions, etc. explained the presenter.

The presenter then elaborated on the key facts of the project proposal including the climate change problem, actions, expected impact, executing agencies, amount, etc. The project objectives, target area and beneficiaries, the project development process, project LogFrame, project intervention maps, proposed project budget, project appraisal issue, project implementation arrangements, stakeholder engagement plan, risk assessment and management plan, etc. are presented and explained.

### 3. Discussions, Recommendations and Decisions:

#### DISCUSSIONS

- Mr. Shakil Akter, MOWCA: The project was started in 2016 so almost two years have passed. So, **we need to start implementing the project immediately**, there is no time to waste. The design and the activities in the project have been extensively consulted at various levels, and now already been approved by the GCF Board, so if try to change those now it will create problems. Right now, we should move forward on how to get it approved by planning commission and start implementation. The project will take an adaptive approach of learning, and changes can be made through the steering committee following GCF rules.
- Saleemul Huq, ICCCAD: We want the project to go through as quickly as possible and I am happy to support that process. Because this is a very innovative project and one of the problems GCF had is identifying the difference between adaptation and development, **one of the emerging ideas we must explore is to think of adaptation to climate change as a post project phenomenon**. When we come to doing the M&E, we should add “learning” as well to identify and measure adaptive capacity and monitor it in the post project phase. Climate change will not happen during the project, so the project needs to have a long-term adaptation strategy.
- Saidur Rahman, Deputy Secretary, LGD: If it is a depository work, need to be sure of how to spend the money and **how much will be received as professional fee should be mentioned in DPP**, otherwise objections may go up to PA committee.
- Deputy Chief, Planning Commission: Since several ministries are involved in this project, so the **modalities of multi-ministerial coordination needs to be discussed during the implementation phase**.
- Saifur Rahman, DPHE: Justification for inclusion of names of certain NGOs and CSOs in the project document needs to be provided. Clarification was given that the name of NGOs and project were mentioned in the document to understand real needs in the context of other projects to avoid duplication and create better synergy. The depth of consultation with MoWCA and DPHE in drafting the DPP. **DPHE would require an official letter informing of the mechanism to work together**. In the PSC, the name of Ministry of Planning and Ministry of Finance has been mentioned, but specific divisions need to be mentioned. With the PSC, project implementation Committee (PIC) could be helpful. A range of financing options, including a blend of microfinance and agent banking can be explored during the implementation.
- Dr. Khairul Islam, Water Aid: The LPAC should unanimously approve the project as it is already quite late. As a depository function DPHE can accept it. Multisectoral projects are also being led by one ministry so that can also be an option. UNDP should organize a multisectoral meeting to formally inform the relevant government agencies to expedite the process. If you work hard before election schedule you can get it done.

Recommendations:

1. Multi-ministerial coordination mechanism
2. Drafting the DPP in close consultation with MoWCA and DPHE

Decision:

- Unanimous decision of the LPAC is that the project is endorsed.
- It is strongly recommended by the members of the meeting to follow a fast track process to approve both the Prodoc and the DPP, keeping in view the non negotiable GCF deadline of 10 January 2019.

Islam  
(MD. KHAMRUL ISLAM)

H. Jahan  
25/10/2018  
(HASIN JAHAN)

Shabnam  
25/10/2018  
ISHRAT SHABNAM

25/10/18

25/10/18

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25/10/18  
(SUDIPTO MUKERJEE)

25/10/18

Shakil  
25.10.2012  
(MD. SAYEED) - VR - RAHMAN  
S M SHAKIL AKHTER  
DC, MOWCA

Saleemul Huq  
SALEEMUL HUQ  
25/10/2018

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S.E. DPHE

ANIK ASAD

25/10/18  
EE, DPHE

25/10/18

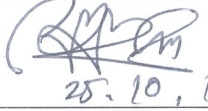

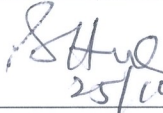


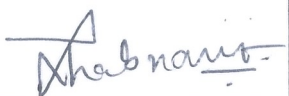




**ATTENDANCE SHEET**

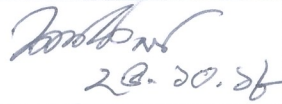
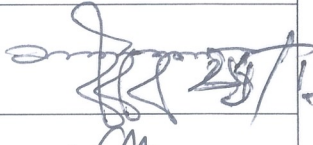





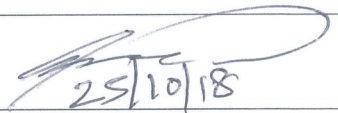

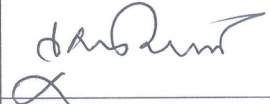
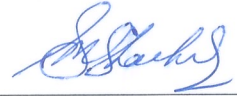
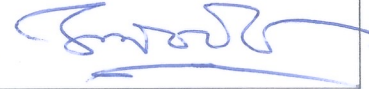
Local Project Appraisal Committee (LPAC) meeting on

"Enhancing adaptive capacities of coastal communities, especially women to cope with climate change induced salinity"

Venue: 19<sup>th</sup> floor, IDB Bhaban

Date: 25 October 2018

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